

Deals competently with real-life situations that involve making the most of job prospects and sources of employment

Instructions:

- For each criterion, circle the statement that corresponds to the adult learner’s performance level.
- Enter the mark that corresponds to the circled statement in the “Mark” column. Only the mark indicated in the rubric for a given level can be allotted.
- Check Pass in the “Result” column if the adult learner has obtained the pass mark for the criterion concerned. Otherwise, check Fail.
- Check Pass in the “Final result” section at the bottom of the table if the adult learner has obtained a pass mark for all the criteria. Otherwise, check Fail.

Rating scale Evaluation criteria	Excellent	Very good	Good	Weak	Very weak	Mark	Result
1. Methodically targets potential employers	Methodically and very efficiently explores job prospects and sources of employment.	Methodically and efficiently explores job prospects and sources of employment.	Methodically and somewhat efficiently explores job prospects and sources of employment.	More or less methodically explores job prospects and sources of employment.	Has great difficulty exploring job prospects and sources of employment.	____ Mark ¹	<input type="checkbox"/> Pass
	40	32	24	16	8	Pass mark ² : 24/40	
2. Offers services adapted to the needs of potential employers	Uses the techniques for offers of services appropriately and with a lot of ease.	Uses the techniques for offers of services appropriately and with some ease.	Uses the techniques for offers of services appropriately.	Uses some techniques for offers of services.	Has great difficulty using the techniques for offers of services.	____ Mark	<input type="checkbox"/> Pass
	30	24	18	12	6	Pass mark: 18/30	
3. Systematically follows up with employers to whom he/she has offered his/her services	Uses the follow-up techniques appropriately and with a lot of ease.	Uses the follow-up techniques appropriately and with some ease.	Uses the follow-up techniques appropriately.	Uses some follow-up techniques.	Has great difficulty using follow-up techniques.	____ Mark	<input type="checkbox"/> Pass
	30	24	18	12	6	Pass mark: 18/30	
Final result	Competency developed: Pass <input type="checkbox"/> Fail <input type="checkbox"/>						

1. Assign a mark of 0 when the adult learner’s performance does not correspond to any of the statements in the rubric.
2. The pass mark for each evaluation criterion is 60%, which corresponds to the level “Good” in the rubric.